

Threshold Requirements			
	Factor	Outcome	
---	National Objective	Meets National Objective	Yes / No
---	Con Plan HIGH Priority and Goal	HIGH Priority and Goal	Yes / No
---	Start date	Project has not started or will not start until after July 2026	Yes / No
If you answered NO to any of the Threshold Requirements, STOP NOW.			
Maximum Points	Factor	Outcome	Points Awarded
	5 Technical Assistance	Applicant met with or spoke to CDA staff regarding project and eligibility criteria	

Project Description			
15	Community Need and County Benefit	15 pts: Demonstrated Community Need and Countywide Benefit	
		10 pts: Demonstrated Community Need and addresses targeted area benefit, such as a specific city, neighborhood, or low-moderate income census tract.	
		0 pts: Project does not demonstrate community need and does not addresses targeted area benefit, such as a specific city, neighborhood, or low-moderate income census tract.	
15	Timeline	15 pts: Project is shovel ready and will be ready to begin as soon as funding is awarded. All components are in place (i.e. city approvals). AND The project will be completed, and funds drawn down within 18 months of the award of CDBG funds or 12 months construction start for HOME funds.	
		10 pts: The project is pending essential components but will be completed, and funds drawn down within 18 months of the award of CDBG funds or 12 months construction start for HOME funds.	
		Minor components not in place but will not delay timeline	
		0 pts: The project will not be significantly completed/funds drawn down within 18 months of the award of CDBG funds or 12 months construction start for HOME funds.	
		Major components not in place and will delay project starting up (i.e. zoning approval, architectural design, etc.).	

15	Accomplishments	15 pts: Project will assist in unmet Consolidated Plan Goals	
		10 pts: Project will assist in meeting partially met Consolidated Plan Goals.	
		5 pts: Project is proposing accomplishments for goals that have been met in Consolidated Plan.	
15	Community Support	15 pts: Project is supported in the community. This is demonstrated with a letter of support from the chief elected official of the primary municipalities in which the project is located. Or project is consistent with local zoning code and or comprehensive plan as demonstrated by zoning letter and comprehensive plan housing section and zoning maps submitted with application.	
		10 pts: Project requires rezoning approval and/or comprehensive plan amendment. The process for these approvals is currently underway with a favorable path forward.	
		5 pts: Proposal requires zoning amendment and/or comprehensive plan amendment and process has not yet started.	
		0 pts: Lack of community support due to inconsistency with zoning requirements and/or with comprehensive plan goals for community.	

	15 Budget Commitment	15 pts: Funds from other required sources are committed (documentation of commitment of funds required by June 30, 2026). Budget proposes eligible uses.	
		10 pts: Funds from other required sources are pending. Other sources have been applied for and are pending award. Applicant proposes some ineligible uses but after technical assistance discussion with CDA will submit a revised budget.	
		5 pts: Applications not yet submitted to other required funding sources.	
		0 pts: Proposed ineligible use of funds. No intent to resubmit revised budget after technical assistance discussion from CDA.	
15	Leveraging/Match	15 pts: Leveraging 2:1 or more	
		10 pts: Leveraging 1:1 or more	
		5 pts: Leveraging less than 1:1	
		0 pts: No leverage proposed	

Organizational Capacity			
15	Budget Narrative	15 pts: All costs have been carefully estimated and documented (e.g. preliminary professional studies, appraisals, wage rate determinations, etc.). Demonstrated fiscal management	
		10 pts: Some, but not all costs have been estimated and documented. Demonstrated fiscal management.	
		0 pts: Cost estimates have not been documented or no demonstration of fiscal management.	
15	Compliance Capacity	Additional Budget Questions	
		If prevailing wage, Section 3, Fair Housing, etc. is triggered on this project, does the budget account for those costs? Is a loan or a grant preferred?	
		15 pts: Applicant staff have taken HUD's income verification training and are familiar with federal requirements. If Davis-Bacon or Section 3 are required, applicant has experience complying with these requirements.	
15	Organization Capacity	10 pts: Applicant will ensure staff take HUD's income training prior to execution of funds and will partner with a consultant or entity to ensure federal requirements are met. If Davis-Bacon or Section 3 are required, applicant has will parter with a consultant or entity to comply with these requirements.	
		0 pts: Applicant staff are not familiar with income verifications or calculations and/or have no experience complying with the federal requirements or reporting.	
		15 pts: Applicant has significant experience with similar project and federal funding requirements and consistent positive record of compliance	
15	Organization Capacity	10 pts: Applicant has moderate experience with similar project and federal funding or inconsistent record of compliance with federal requirements	
		5 pts: Applicant has experience with similar project but not federal funding or has experience with federal funding but not similar project	
		0 pts: Applicant does not have experience with federal funding and does not have experience with a similar project.	

15	Construction Management and Requirements	<p>15 pts: Applicant has significant experienced (or is partnering with experienced consultant or entity) in implementing projects with similar complexity as the proposed project.</p> <p>10 pts: Applicant has a modest amount of experience in implementing complex projects or projects like proposed project and is not partnering with a consultant or entity with relevant experience.</p>	
		<p>0 pts: The implementing organization does not have experience in implementing complex projects or projects like that proposed or is not partnering with another experienced organization or consultant.</p>	
5	Environmental Concerns	<p>5 pts no initial environmental concerns were identified or if identified, remediation concerns will be addressed.</p>	
		<p>0 pts environmental concerns were identified, and no remediation concerns will be addressed.</p>	
Potential Point Deduction	Timeliness of Spending	<p>Applicant has outstanding funds from prior years and is currently on extended contracts. Subtract 25 pts</p>	-
Potential Point Deduction	Compliance	<p>Applicant is out of compliance with CDBG or HOME requirements but is currently working on becoming compliant and has a work plan set up with the CDA. Subtract 10</p>	
Potential Point Deduction	Compliance	<p>Applicant is out of compliance with CDBG or HOME requirements and is not currently working on becoming compliant and/or does not have a work plan set up with the CDA. Subtract 25</p>	

Activity Questions. Select one based on category.			
15	Public Improvements	5 pts: Project is an urgent need or a health and safety concern.	
		5 pts: Project is part of the city or developments capital improvement plan.	
		5 pts if project might not be done or will encounter significant delays if not for this funding.	
15	Public Facilities	5 pts: Project demonstrates a need for facility.	
		5 pts if services are being offered at the facility.	
		5 pts if project might not be done or will encounter significant delays if not for this funding.	
15	Housing	5 pts: site is zoned or in zoning process for this type of activity.	
		5 pts: Provides opportunities for mixed income residential communities.	
		5 pts: Creates accessible units or rehabs existing units for accessibility for persons with physical disabilities or the frail elderly. Or creates or rehabilitates housing units that serve large related families (5+ persons) and/or has family friendly components.	
175		Total Points Awarded	0

Notes: