

CDBG/HOME Application Requirements:

1. Nonprofit status for at least two (2) full years, or two (3) full years of operating as a subsidiary (a corporation owned or controlled in whole or in part) of a nonprofit entity, or a local governmental entity or agency within Washington County.
2. Verification of registration with the Minnesota's Secretary of State Office at the time of application.
3. Verification of registration with the U.S. System for Award Management and be free from debarment.
4. An active Board of Directors within the last 12 months.
5. The applicant must have an audit or (audited financial statements if budget is less than \$25,000 annually) prepared by a qualified accountant or accounting service, covering the last two most recent reporting periods of operation. Audit findings will make the applicant ineligible to receive assistance.
6. Written copy of financial management procedures, including staff responsibilities and required procedures.
7. At least twelve (12) months experience directly related to the proposed project or program.
8. Proof of insurance for the following types of insurance, as applicable for services provided: General Liability, Auto Liability, and Worker's Compensation